

## 目录 | Contents

<b>Unit 1</b>	<b>May I Have Your Name, Please?</b>	<b>1</b>
<b>Unit 2</b>	<b>Would You Like to Know the Schedule?</b>	<b>21</b>
<b>Unit 3</b>	<b>Why Did You Choose Our Company?</b>	<b>41</b>
<b>Unit 4</b>	<b>Travel Arrangements</b>	<b>61</b>
<b>Unit 5</b>	<b>Hotel Service</b>	<b>81</b>
<b>Unit 6</b>	<b>A Good Tour Guide</b>	<b>101</b>
<b>Unit 7</b>	<b>It's in the Sale</b>	<b>121</b>
<b>Unit 8</b>	<b>Online Service</b>	<b>141</b>
<b>Unit 9</b>	<b>How Can I Serve You Better?</b>	<b>161</b>