

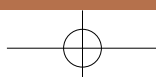
1 Home and Family

Unit

Leading In and Exploring the Topic

Leading In

Have you ever seen the famous movie *The Wizard of Oz* (《绿野仙踪》)? In it, the main character, Dorothy, gets lost in a storm and spends all her time trying to get back home to her family. She makes new friends and has adventures, but she is still desperate to be back where she belongs. Do you ever feel this way? "There's no place like home," Dorothy says. Where do you feel most at home?



Exploring the Topic

You are at college, away from home. You must be missing your home and your parents, perhaps more than ever. The present text shows that people in the US have the same thoughts and feelings about home as we Chinese do. Furthermore, the text makes us think more of the meaning of home.

Now work in pairs and ask each other the following questions while checking (✓) the answers and providing your own in the blanks. Please notice that the questions are open-ended with no right or wrong answers.



1 WHAT COMES TO YOUR MIND WHEN YOU HEAR THE WORD "HOME"?

What comes to my mind is	What comes to my partner's mind is
<input type="checkbox"/> family members	<input type="checkbox"/> family members
<input type="checkbox"/> the green hills in the distance	<input type="checkbox"/> the green hills in the distance
<input type="checkbox"/> the stream in the hometown	<input type="checkbox"/> the stream in the hometown

2 WHAT DOES STAYING WITH YOUR PARENTS MEAN TO YOU?

To me it means	To my partner it means
<input type="checkbox"/> love and care	<input type="checkbox"/> love and care
<input type="checkbox"/> a sense of security	<input type="checkbox"/> a sense of security
<input type="checkbox"/> being free from worry	<input type="checkbox"/> being free from worry

3 HOW DID YOUR PARENTS SUPPORT AND HELP YOU WHEN YOU WERE IN TROUBLE?

Section A Reading Through

Text A



I Am Home

- 1 I grew up on a farm with a huge family. There was lots of love, lots of space and lots to do. From gardening in the **greenhouse** to **chasing** our old **goose**, feeding the goats to gathering the **cattle**, the word “**bored**” never found its way into my vocabulary. The work for us was a **labor** of love.
- 2 My family and I were very close, spending most nights playing games or telling stories until it was time to go to bed. Falling asleep was never a problem for me. I just listened to the sounds of singing birds and dreamed of another day on the farm. This was my life, and I knew I was lucky.
- 3 When I was 12, though, something terrible happened that would change my life forever. My father suffered a serious heart **attack** and was **diagnosed** with heart disease. The doctors informed my dad that he would need to change his lifestyle completely, which meant no more farming life. We were forced to sell our home and move west.
- 4 The dry Arizona air was good for my father, and I was adjusting to a new school, new friends and a new way of living. While my **surroundings** were different and strange, they were also exciting and fun. As **fate** would have it, my life would soon change again, and in a very big way.
- 5 One day, a personal manager from Los Angeles came up to me and asked if I had ever thought about being an **actress**. The idea had never crossed my mind. After talking it over with my parents, we decided that my mother and I would move to Los Angeles for a while and give it a shot.
- 6 Thank goodness my mother was right by my side from the very start. Together,

we **approached** it like an **adventure**. When my first film was a success, my mother and I both decided that it was time for her to **depart** and **resume** her life in Arizona. The little girl from the farm was disappearing and being **replaced** by a woman in the big city.

7 I truly loved my job and was treated like a **queen**. And yet, something was **missing**. Slowly, a dark **void** found its way into my heart and began to eat away at my happiness.

8 I tried to figure out what was missing. I tried working harder, then working less. I made new friends and lost touch with old ones. Nothing I did seemed to fill the void. I tried to remember when I was happiest. I asked myself what was important to me. Finally, I had the answer. I knew what I had to do to be happy. Once again, my life was about to change.

9 I called my mother and father and said, "I miss you so much. I need my parents back. I'm buying a place out here and I want you to move to California." My father wasn't too **keen** on the idea of being back in the **rat** race, but I **assured** him that this time it would be nothing like that. So we began looking for a place just like I remember growing up in.

10 Then one day we found it: the perfect home, **nestled** in a warm and sunny valley with **pear** trees in the yard. The move **renewed** my family's happiness; the dark void in me began to disappear; and a sense of balance returned to my **soul**. I was home, again.

(Words: 582)

New Words

greenhouse /'grɪnhaʊs/ *n.*

[C] 花房; 温室

***chase** /tʃeɪs/

v. 追逐; 追捕

n. [C] 追逐; 追捕

goose /guːs/ *n.*

[C] (雌) 鹅

cattle /'kætl/ *n.*

(*pl.* cattle) 牛

#**bored** /bɔːd/ *adj.*

厌烦的; 不感兴趣的

labor /'leɪbə/ *n.* (*labour BrE*)

1. [U] 努力; 劳动

2. [U] 工人

attack /ə'tæk/

n. 1. [C] 病发

2. [C; U] 攻击

v. 攻击

***diagnose** /'daɪəgnəʊz/ *vt.*

诊断 (疾病); 判断 (问题)

surroundings /sə'raʊndɪŋz/ *n.*

(*plural*) 周围的事物; 环境

fate /feɪt/ *n.*

[U] 天命; 命运

actress /'æktɪs/ *n.*

[C] 女演员

***approach** /ə'prəʊtʃ/ *v.*

1. 着手; 开始处理

2. 走近; 靠近

*adventure /əd'ventʃə/ *n.*

1. [C] 冒险活动; 奇遇
2. [U] 冒险; 风险

depart /dɪ'pɑ:t/ *vi.*

离开; 启程

resume /rɪ'zju:m/ *v.*

重新开始; 再继续

replace /rɪ'pleɪs/ *vt.*

1. 取代; 代替
2. 把……放回原处

queen /kwi:n/ *n.*

[C] 女王; 王后

missing /'mɪsɪŋ/ *adj.*

找不到的; 丢失的

#void /vɔɪd/ *n.*

(*singular*) 空虚感; 失落感

keen /ki:n/ *adj.*

(人) 热衷的; 渴望(做某事)的

rat /ræt/ *n.*

[C] 大老鼠; 耗子

assure /ə'ʃʊə/ *vt.*

1. 使确信
2. 确保

#nestle /'nesəl/ *v.*

(使) 舒适地安顿下来; (使) 依偎

pear /peə/ *n.*

[C] 梨(树)

renew /rɪ'nju:/ *vt.*

1. 使复活; 使更新; 使恢复
2. 更换; 更新

soul /səʊl/ *n.*

[C] 灵魂; 心灵

无标记的代表 B 级词汇

* 代表 A 级词汇

代表超纲词汇

Phrases and Expressions

find one's way into 进入

fall asleep 入睡

in a big way 大大地; 重重地

come up 走近; 走到跟前

cross one's mind (想法) 掠过心头; 想起

give/have a shot (at) 尝试

be/stand by one's side 站在……一边; 支持

eat away at 侵蚀; 消耗

rat race (困难的、令人疲惫的、常常是充满竞争性的) 活动或日常安排

生词总量	B级词汇	A级词汇	超纲词汇	课文词数	占课文的比率
26	19	4	3	582	4.47%

Reading Out

Fill in the blanks without referring to the original text. Then check your answers against the original. After that, read the passage aloud until you can say it from memory.

I 1) _____ on a farm with a huge family. There was lots of love, lots of space and lots to do. From gardening in the 2) _____ to chasing our old goose, 3) _____ the goats to 4) _____ the cattle, the word “bored” never found its way 5) _____ my vocabulary. The work for us was a(n) 6) _____ of love.

Getting the Message

Answer the following questions according to the text.

- 1 How do you know the writer enjoyed doing the work on the farm?
- 2 What happened when the writer was at the age of 12?
- 3 How did the writer like the different surroundings of their new home in Arizona?
- 4 Why did the writer move again after settling down in Arizona?
- 5 What decision did the writer and her mother make after her first film had achieved success?
- 6 What did the writer mean by “a dark void”?
- 7 How did the writer find out the cause of her unhappiness about her life in Los Angeles?
- 8 What did the writer’s “perfect home” look like?

Using the Right Word

Fill in the blanks with the words given below, changing the form if necessary. Fill in each blank with one word only.

missing	greenhouse	soul	fate	assure
surroundings	replace	resume	labor	depart

- 1 His doctor _____ us that she’ll be fine.
- 2 A report came to the police, saying a little girl had been _____ for two days.
- 3 The second half of the performance will begin in two minutes, and you are kindly asked to _____ your seats.
- 4 A(n) _____ is a glass building in which you grow plants that need to be protected from bad weather.
- 5 In recent years, the company has paid more attention to _____ costs while keeping an eye on profit (利润).
- 6 The girl by the counter told me that they have planes _____ for New York every day.
- 7 I like this house better because it is located (坐落于) in natural _____.
- 8 He had expected to spend his life in America, but _____ decided otherwise.

Working with Expressions

Fill in each of the blanks in the following sentences with a suitable preposition, adverb or conjunction.

- 1 Led by the Party, we are marching _____ victory to victory.
- 2 She grew _____ in comfortable surroundings; she never experienced any difficulties when she was young.
- 3 _____ luck would have it, I did not catch the plane that exploded (爆炸) shortly after it took off.
- 4 He pushed his way _____ the crowd.
- 5 Teach a child the way he should go, and when he is old, he will not depart _____ it.
- 6 The airline decides to replace its small planes _____ Boeing 747s (波音 747).
- 7 He is keen _____ all kinds of alcohol (酒)—beer, whisky, and so forth.
- 8 The doctor diagnosed his condition _____ a stomach (胃) problem.



Focusing on Sentence Structure

A Rewrite the following sentences after the model, using the *-ing* participle as the subject of the sentences.

Model:

I never had any problem falling asleep.

→ **Falling asleep** was never a problem for me.

- 1 I never had any difficulty passing math tests.

- 2 I felt a great pleasure helping you.

- 3 I experienced a great joy seeing you back home.

B Rewrite the following sentences after the models, using the *-ing* participle “being.”

Model 1:

A personal manager from Los Angeles asked if I had ever thought that I would be an actress.

→ A personal manager from Los Angeles asked if I had ever thought about **being an actress.**

Model 2:

My father was not keen on the idea that he would be back in the rat race.

→ My father was not keen on the idea of **being back in the rat race.**

- 1 It has been hard to adjust to the idea that I was a junior clerk.

- 2 His illness accounted for (解释) the fact that he was not here yesterday.

- 3 According to the passage, the writer's diving gave him a sense that he was successful.

Translating

A Translate the following into English.

- 1 你认为一个人要做些什么才能成为一个幸福的人？ (to be a happy person)
- 2 自从她去年离开上海去重新过她的乡村生活后，我心里一直很失落。
(a void finds its way into...)
- 3 我甚至没想过他会中头奖。(cross one's mind)
- 4 我是在大城市长大的，激烈的竞争 (rat race) 对我不再新鲜了。(grow up)

B Translate the following into Chinese.

- 1 Slowly, a dark void found its way into my heart and began to eat away at my happiness.
- 2 My father wasn't too keen on the idea of being back in the rat race, but I assured him that this time it would be nothing like that.

- 3 As fate would have it, my life would soon change again, and in a very big way.
- 4 While my surroundings were different and strange, they were also exciting and fun.



Using Topic-related Terms

All of the following underlined words and expression are related to the feelings about home. Read them closely and then use them to complete the passage that follows. Make changes if necessary.

- I grew up on a farm with a huge family.
- The little girl from the farm was disappearing and being replaced by a woman in the big city.
- Nothing I did seemed to fill the void.
- We were forced to sell our home and move west.
- While my surroundings were different and strange, they were also exciting and fun.
- Slowly, a dark void found its way into my heart and began to eat away at my happiness.
- I miss you so much. I need my parents back.

As the English saying goes, east or west, home is best. Nothing can 1) _____ my home in my heart, even after I have 2) _____ and left home.

Ten years ago, I 3) _____ to this city to study. While I was trying my best to adjust to the new 4) _____, I still kept in touch with my old home. However, a(n) 5) _____ gradually found its way into my heart. I 6) _____ home very much. Nothing I did could 7) _____ that void. Nothing is like home away from home.





Basic Writing Skills

Avoiding Misplaced Modifiers

英语修饰语的成分可以是单个的词，也可以是各种短语或从句，但它们的位置必须准确明了。避免“错位修饰语”（misplaced modifiers）主要应遵循下列规则：

1 修饰语必须与被修饰的词尽可能地靠近。例如：

Wrong: Thank goodness my mother was right from the very start **by my side**.

Correct: Thank goodness my mother was right **by my side** from the very start.

2 修饰语应当避免与其他句子成分或其他被修饰词混淆，否则会造成歧义或意义不明确。例如：

Wrong: The little girl was disappearing **from the farm** and being replaced by a woman in the big city.

Correct: The little girl **from the farm** was disappearing and being replaced by a woman in the big city.

Rewrite each sentence below, adding the words in brackets. Make sure that the intended meaning is clear and that two different interpretations are not possible.

Model:

I borrowed a pen for the test. (that was in black ink)

→ For the test, I borrowed a pen that was in black ink.

1 I opened my mouth for the doctor. (with a beating heart)

2 We noticed several dead animals. (driving along the road)

3 Fred spent three hours in the office. (nearly)

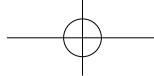
4 Books don't sell well in the bookstores. (with hard covers)

5 Joan put aside the fifty dollars she had earned over the weekend. (in her savings)

6 Newspapers reported that the plane had landed safely. (all over the world)

7 Ann returned the milk to the supermarket. (that had gone bad)

8 Sue carried her coat on her arm. (which she had just bought the other day)



Section B Reading More

Text B

Airport

The Edge

- 1 The night before I left for Israel, I heard the same things I had heard all my life. “But why Israel?” my father asked. “There’s a war over there, you know.” “Yes, Dad, I know. There are wars everywhere,” I answered.
- 2 When these “discussions” took place, my sister, Kristy, would always try to break the **tension**. “Kathy,” she’d suggest, “why don’t you go to England for summer school? It’s not dangerous and it’s still overseas.”
- 3 I **rejected** the idea of England because it was not exciting enough. I wanted to experience something different.
- 4 My sister and I are three and a half years apart in age, but a world apart in the way we live our lives. Her life is **neat** and quiet. I take too many risks and love adventures. I’ve spent most of my adult life **apologizing** to my family for being different, for embarrassing them by something I wear, something I do or something I say. **Essentially**, they think I’m a **nut**.
- 5 Since my sister is so different from me—or since I’m so different from her—we aren’t very close. I think I **puzzle** her—she just can’t seem to figure me out.
- 6 Because my sister seemed the least upset by my summer plans, I asked her for a ride to the airport. “No problem,” she said, “but don’t tell Dad!” I smiled and agreed.
- 7 On the way to the airport the next day, my sister was quiet, as usual. But for the first time since I’d decided to go, she started asking questions about my trip: where I was planning to travel, where I was going to stay. She seemed truly interested.
- 8 My family is not big on emotional goodbyes, so with a “Go to it, **tiger**” and a quick “I love you, too,” my sister was gone. I was sad because this just **confirmed** for me that she didn’t understand.
- 9 I checked in and **fastened** myself into the plane seat. I glanced inside the bag

that my sister had carried in for me. There, along with my **passport**, **visa**, and other important **documents**, was a small white **envelope** with “Kathy” written on it in my sister’s **handwriting**. I opened the envelope and found a card.

10 After I read the writing on the inside, I realized that my sister—who I had decided just couldn’t understand—actually did. It seemed there was a small part of her that was **jealous** of what I was doing. The card was **blank** except for what my sister had written:

11 *I really admire you for experiencing life in such a full way. I love you.*

12 *Your sister, Kristy*

13 On the other side of the card, she had written:

14 *I really wish I could go to Israel with you.*

15 That day, my sister, for one brief moment, showed me a side of herself that she had never shown before. Or maybe I had never looked deeply enough. With a **flood** of tears running down my face, I turned and looked out of the window. I saw my sister standing inside the airport, smiling and waving to me. As the plane backed out of the gate, I saw her **lips** say “I love you.” I smiled back because for the first time, I knew she really did.

(Words: 548)

New Words

tension /'tɛnʃən/ *n.*

[C; U] 紧张; 紧张关系

reject /rɪ'dʒekt/ *vt.*

拒绝 (接受)

neat /ni:t/ *adj.*

整齐的; 整洁的

apologize /ə'pɒlədʒaɪz/ *vi.*

(apologise *BrE*) 道歉; 谢罪

essentially /ɪ'senʃəli/ *adv.*

本质上; 根本上

nut /nʌt/ *n.*

- [C] 疯子; 怪人
- [C] 坚果

puzzle /'pʌzəl/

- v.* 使 (某人) 感到迷惑; 使糊涂
n. [C] 难题; 难解之事或人

tiger /'tɪgə/ *n.*

- [C] 强悍的人; 英雄
- [C] 虎; 老虎

confirm /kən'fɜ:m/ *vt.*

- 证实; 进一步确定
- 批准; 确认

fasten /'fɑ:sən/ *v.*

缚紧; 系牢

passport /'pɑ:spɔ:t/ *n.*

[C] 护照

visa /'vi:zə/ *n.*

[C] 签证

document /'dɒkjʊmənt/ *n.*

[C] 文件; 证书

envelope /'envələʊp/ *n.*

[C] 信封; 外层

handwriting /'hænd,raɪtɪŋ/ *n.*

[U] 写字风格; 笔迹

jealous /'dʒeləs/ *adj.*

- 艳羡的; 羡慕的
- 妒忌的; 嫉妒的; 吃醋的

blank /blæŋk/

- adj.* 1. 空白的
2. 无表情的

n. [C] 空白

flood /flʌd/

n. 1. [C] 大量; 滔滔不绝

2. [C] 洪水; 水灾

v. (使) 被水淹没

lip /lɪp/ *n.*

[C] (嘴) 唇

为(做了)某事向某人道歉

be big on (something) 喜欢

go to it 祝你好运

be jealous of 羡慕; 妒忌

a flood of 大量的

Phrases and Expressions

apologize to someone for (doing) something

Proper Names

Israel 以色列(中东的一个国家)

Kristy 克里斯蒂(女子名)

Kathy 凯西(女子名)

生词总量	B级词汇	A级词汇	超纲词汇	课文词数	占课文的比率
19	17	0	2	548	3.47%

Getting the Message

Choose the best answer from the four choices marked A, B, C and D.

- The father was not happy when the writer was going to Israel because _____.
 A. it was not safe
 B. it was too far away
 C. he liked England
 D. he wanted the writer to go to England
- The writer's sister suggested the writer go to England instead in order to _____.
 A. show support for her father
 B. show support for the writer
 C. stop the quarrel
 D. stop the writer from leaving the family
- The first few paragraphs of the text tell us that the reason why the writer wants to go to Israel is that she _____.
 A. loves Israel
 B. hates her family
 C. is a nut
 D. likes to take risks and loves adventures
- Which of the following statements is true of the relationship between the writer and her sister?
 A. They are different and jealous of each other.
 B. They are different and can never understand each other.
 C. They are different and do not care for each other.
 D. They are different, but they finally understand each other.
- Which of the following is true of the writer's family?
 A. The family shows emotion easily.
 B. The family understands the writer well.
 C. The family hates Israel.
 D. The family does not care for the writer.

Using the Right Word

Fill in the blanks with the words given below, changing the form if necessary. Fill in each blank with one word only.

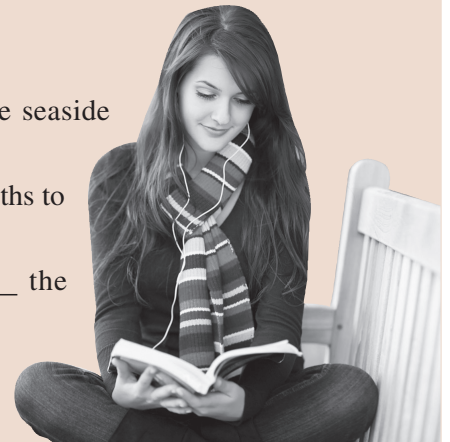
fasten	confirm	reject	passport	tension
blank	document	admire	jealous	neat

- The customs officer asked the lady to present her _____ before letting her pass through.
- We were told to _____ our seat belts before the plane took off.
- I'm trying to think of his name, but my mind's a complete _____.
- Today, nearly a thousand bus drivers, engineers, and factory workers voted (投票) on whether to accept or _____ the new policy.
- The people of the village live in _____ mud huts with grass roofs.
- The title of the newspaper report only serves to _____ my impression of the present situation.
- Ms. Robbins provided a copy of a secret _____ to someone who writes for a newspaper.
- I love literature and _____ a lot of famous writers.

Working with Expressions

Fill in each of the blanks in the following sentences with a suitable preposition or adverb.

- I'm determined to go and work in the vast western regions after graduation, as young people with a good education are needed badly _____ there.
- She stood _____ from her boyfriend.
- The doctor told the patient to spend his holiday by the seaside _____ a change.
- I figured _____ that it would take another two months to finish the job.
- The city is not worth seeing _____ the parliament (国会) building.
- The man refused to apologize _____ the girl _____ his careless remarks.



- 7 We must have something to eat _____ the rice.
- 8 Faced with increasing resistance (抵抗) at home and abroad, the government had to pull its troops _____ the country.

Cloze

Complete the following passage by choosing the one that best fits into the passage.

For many kids, attending summer camp is their first real experience with leaving home, and they may greet the opportunity with excitement, fear, or a little of 1) _____. But other emotional reactions are also 2) _____. Younger children, for example, may view 3) _____ sent to camp as a type of rejection—especially if they weren't 4) _____ in the decision to go. That's why it's important to understand what your child thinks and feels about the separation (分离) 5) _____ it actually occurs.

Once 6) _____, children with 7) _____ usually feel sad and depressed (沮丧的). They may cry, be unwilling to participate (参与) in activities, find it difficult to sleep, or engage in attention-seeking behavior, for example, getting into 8) _____.

Camp counselors (咨询者) notice that homesickness 9) _____ worsen when a child is not busy, and that children who engage in 10) _____ and seek social support are generally less homesick.

- | | | | |
|----|----------------|-----------------|--------------|
| 1 | A. them | B. both | C. two |
| 2 | A. common | B. usual | C. ordinary |
| 3 | A. to be | B. be | C. being |
| 4 | A. concluded | B. included | C. including |
| 5 | A. after | B. before | C. as |
| 6 | A. away | B. out | C. again |
| 7 | A. homesick | B. homesickness | C. sickness |
| 8 | A. trouble | B. difficulty | C. matter |
| 9 | A. is probably | B. likely to | C. tends to |
| 10 | A. activities | B. acts | C. actions |

Section C Practical Writing

Writing E-mail Messages

Read and understand the following sample e-mail.

Sample

From: Jackson He <jhe@sina.com>
To: Snow White <sw347@cam.ac.uk>
Cc: lijang@yeah.net; li_0821@nju.edu.cn
Subject: meeting summary
Attachments: the meeting summary
Date: Sat, August 10, 2013 10:12:42

Dear Snow,

I have distributed (分发) the meeting summary to all of you, but none of you have raised any questions. This is to ask for response from you.

Attached is the meeting summary. Please read it carefully and don't hesitate (犹豫) to raise your questions.

Thanks!

Jackson

Notes on the sample

电子邮件 (e-mail或email) 是electronic mail 的缩写,它是现代社会人们常用的交际工具和手段。电子邮件一般由三部分组成: 邮件头 (e-mail header)、正文 (message content) 和签名 (signature)。

邮件头包括寄件人 (From) 的邮件地址 (计算机自动输入), 收件人 (To) 的邮件地址 (发件人输入), 抄送 (Cc) (发件人输入被抄送者的邮件地址), 主题行 (Subject) (发件人输入), 日期 (Date) (计算机自动输入)。有时候, 邮件头中还有暗送 (Bcc), 被暗送者也能收到邮件, 但他们的名字不会出现在邮件头中, 所以他们处于匿名状态。

Cc 是carbon copy 的缩写, 而Bcc 是blind carbon copy 的缩写。有时出于礼貌, 在Cc 栏添加某些人的邮件地址, 这些人需要知道邮件主题但未被请求就邮件内容作出反应, 他们只需做到心中有数就行。Bcc 栏用时需谨慎, 因为如上所述, 这一栏的人可以看到To 和Cc 栏内的人的姓名, 而自己的姓名却不会被这些人看见。

此外, 邮件头中常有附件 (Attachments)。带附件的目的是为了避免邮件太长, 影响发邮件的效果 (如速度), 故先做好一个文件 (file), 然后在发邮件之前, 将此文件添加上去, 便成了附件。

正文是邮件的内容, 其书写格式与常规信件相同。

签名写在邮件最后一行, 有时附有发件人的通信地址和电话。

A Answer the following questions according to the above sample e-mail.

- 1 What are the sender's name and his e-mail address?
- 2 The receiver's e-mail address is _____.
- 3 The date of the message is _____.
- 4 Who will also receive a copy of the message?
- 5 What is the message mainly about?

B Complete the following e-mail in reply to Jackson He, the sender of the above sample e-mail, according to the following information.

以Snow White 的名义回复邮件, 邮件地址是sw347@cam.ac.uk。

抄送: wwjohn@online.sh.cn

内容: 收到邮件并致谢。同时表明自己对会议总结没有疑问。

告知对方自己这两天一直在思考推销计划 (promotion plan), 认为该计划听起来不错, 但不够完善, 这是自己在会上就提出过的意见。可能的话最好先进行市场调查 (market investigation), 然后再实施推销计划。

From: 1) _____

To: 2) _____

Cc: 3) _____

Subject: 4) _____

Date: 5) _____

Dear 6) _____,

Got it. Thanks. I have 7) _____ about the summary.

These past two days I've been 8) _____. Although it sounds

9) _____, the plan, as I mentioned at the meeting, is far from

10) _____. Probably it's better for us to 11) _____

before we carry the plan out.

With best regards,

12) _____

C Read the following e-mail and then answer the following questions.

From: prpamelah@asiaroal.com.hk (Promotions)
To: samngelaf@asiaroal.com.hk (Marketing)
Cc: whsteven@asiaroal.com.hk (General Manager)
Subject: invitations
Attachments: format of invitation
Date: August 12, 2013

Dear Sir,

I'm writing to remind you that the invitations, which should be modeled after the attached format, must be sent out by this Friday at the latest for the Exhibition taking place between September 15 and 17.

Please tell the guests that they are welcome anytime between 9 a.m. and 6 p.m. on these days, but do not forget to mention that the Exhibition is "Invitation Only."

With best regards,

Pamelah
Director of the Promotions Office

- 1 The e-mail is from _____ to _____.
A. Pamelah... Gelaf
B. Gelaf... Pamelah
C. Steven... Gelaf
D. Steven... Pamelah
- 2 The e-mail message serves as a _____.
A. reminder
B. warning
C. suggestion
D. contract
- 3 One can guess that in the attachment there is a(n) _____.
A. instruction of how to invite guests
B. suggestion for inviting guests
C. sample of the invitation
D. contract between the marketing office and the promotions office
- 4 It is ideal (理想的) that all invitations reach the guests before _____.
A. August 12
B. September 17
C. September 15
D. this Friday
- 5 Guests can _____.
A. visit the Exhibition anytime between September 15 and 17
B. visit the Exhibition anytime from 9 to 18 on September 15 and 17
C. visit the Exhibition anytime on Friday
D. buy products at the Exhibition