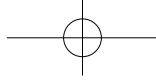


# Scope and Sequence

Unit	Topic	Skill	Grammar
Unit 1 p1-p12	Welcome to our department!	talk about college life; ask for and give suggestions; fill in registration forms.	the usage of <i>to</i>
Unit 2 p13-p24	I've made some new friends	discuss the ways to make friends; talk about interests and hobbies; write an email in the proper form.	set phrases
Unit 3 p25-p36	Where did your money go?	talk about money budgeting; ask for and give advice on money management; understand and make a budget sheet.	imperative sentences
Unit 4 p37-p48	We're always ready to help	talk about your volunteer experience; express your opinions on volunteer work; write a notice.	comparison of past simple and present perfect
Task Unit 1 p49-p50			
Unit 5 p51-p62	Make every minute count!	talk about time management; exchange ideas on how to save time; plan tasks with a time management matrix.	infinitive
Unit 6 p63-p74	Keep a balance between work and study	talk about part-time jobs; describe your part-time job experience; write an application letter.	modal verbs
Unit 7 p75-p86	It was a fantastic party!	talk about a party; make invitations; write an invitation letter.	the usage of <i>v-ing</i>
Unit 8 p87-p98	Have you got a plan?	talk about your goals; describe ways to achieve your goals; make a plan for your future.	word formation
Task Unit 2 p99-p100			
Words and Expressions p101-p108			
Vocabulary p109-p120			



	Vocabulary	Project	Around the World
	vocabulary about college life	investigate your school facilities	campus facilities
	vocabulary about making friends	do a survey about how college students make friends	steps of making friends
	vocabulary about time management	do a survey about who spend more at college	on-campus job places
e	vocabulary about volunteer work	choose the best plan for a charity sale	interesting volunteer works in the world
	vocabulary about time management	share your weekly routine with the class	Interesting time-keeping devices
	vocabulary about part-time jobs	investigate students' opinions about doing part-time jobs at college	fun part-time jobs
	vocabulary about parties	make a plan for a Christmas party	different parties
	vocabulary about plans	share your role model with the class	different life plans