

UNIT 1

COMMUNICATION

I REFLECTIONS ON ASSIGNMENTS

Reflections on Culture Appreciation

Directions: Make a record of your understanding of communication after learning the unit and write down your reflections.

Reflections Record of Communication Understanding

Task	Bilingual Expressions on Communication	
Reflections	Gains	
	Problems	
	Suggestions	

Reflections on Word Study

Directions: Make a record of the assessment of your word study and write down your reflections.

Assessment and Reflections Record of Word Study

	Criteria and Weight	Individual Score	Total Score
Assessment	Correctness (40%)		
	Completeness (30%)		
	Handwriting (30%)		
Reflections	Gains		
	Problems		
	Suggestions		

Reflections on Writing

Directions: Make a record of the assessment of your writing and write down your reflections.

Assessment and Reflections Record of Writing

	Criteria and Weight	Individual Score	Total Score
Assessment	Content (30%)		
	Language (30%)		
	Structure (20%)		
	Handwriting (20%)		
Reflections	Gains		
	Problems		
	Suggestions		

Reflections on Project

Directions: Make a record of the assessment of your project and write down your reflections.

Assessment and Reflections Record of Project

	Criteria and Weight	Individual Score	Total Score
Assessment	Content (20%)		
	Structure and Cohesion (20%)		
	Use of Visual Aids (10%)		
	Delivery (10%)		
	Language (10%)		
	Nonverbal Language (10%)		
	Teamwork (20%)		
Reflections	Gains		
	Problems		
	Suggestions		

II EXTENDED EXERCISES

Task 1 Replace the underlined parts of the sentences with the correct form of the words or phrases given in the box.

in all honesty	spur	articulate	suspend	time-consuming
infinitely	resolve	apathy	put sth forward	have the floor

- (1) Travel is very much more comfortable now than it used to be.

- (2) We'd better think over the plan David suggested for discussion at the meeting.

- (3) Rising consumer sales have the effect of stimulating faster economic growth.

- (4) To be honest, I don't have much experience in this kind of work, but I'm willing to try it.

- (5) Preparing the paperwork is an overlong process but they have it down to a fine art.

- (6) The company paid \$5 million to former employees to settle the dispute of unfair dismissal.

- (7) A project which aims to shape a rural community for future generations has met with lack of interest.

- (8) Since I have the right to speak for the moment, I want to go back to a previous point.

- (9) Many people are opposed to the new law but have no opportunity to express their opposition clearly.

- (10) A week ago, the government was preparing to stop temporarily some of its operations for lack of budget.

Task 2 Make two sentences following the underlined structure of each model.

Model 1: Not that I was particularly shy, but public speaking never seemed to be the sort of thing I would do.

- (1) _____
(2) _____

Model 2: And before I knew it, I was standing outside a room of 200 people.

- (1) _____
(2) _____

Model 3: Give the other person space and permission to speak without fear of interruption, and we'll be amazed at what we'll hear.

(1) _____

(2) _____

Model 4: Only by giving the other person uninterrupted airtime can we invite the possibility of a real dialog.

(1) _____

(2) _____

Task 3 Translate the following sentences into Chinese or English.

(1) Only when we devote ourselves to study can we fulfill our dreams.

(2) I gave up my teaching job, not that I disliked it, but I was unequal to it.

(3) Before we know it, two months has breezed past and it is time for us to leave.

(4) I must tell you in all honesty that there is little chance of the scheme being approved.

(5) Frequent cultural exchange will help foster friendly relations between our two universities.

(6) 开会时，每个人都应该有发言权。

(7) 坦率地说，他陈述观点的方式让我印象深刻。

(8) 双方都希望这场危机能够和平解决。

(9) 这部电影改编自一位投资家的真实故事，鼓舞了很多年轻人。

(10) 认真考虑过后，她决定提名自己为候选人。

III GRAMMAR FOCUS

Task 1 Read the analysis in the table and learn the grammar focus.

语法要点	要点解析
强调句	<p>强调句的基本结构为 “It + be + 被强调成分 + that/who...”，其中的被强调成分可以是名词或代词，也可以是短语或从句。值得注意的是，将强调结构的提示词 “It be... that/who” 去掉，只留下被强调成分后，句子的结构和意思依然是完整的。例如：</p> <p>(1) It is that experience that has propelled me into helping others overcome their fears. 正是那段经历促使我开始帮助他人克服恐惧心理。（此句强调的是 that experience，去掉强调提示词后，该句变成 “That experience has propelled me into helping others overcome their fears.”。）</p> <p>(2) It was her father who helped her get the job. 正是她的父亲帮助她获得了这份工作。（此句强调的是 her father，去掉强调提示词后，该句变成 “Her father helped her get the job.”。）</p>

Task 2 Stress the underlined parts of the following sentences and rewrite them with the structure mentioned above in Task 1.

(1) After the failure of this attempt, he turned to others for help.

(2) When I reread his poems recently, I began to appreciate their beauty.

(3) The young man had learned five foreign languages within five years.

(4) You can see this kind of flower on campus in May.

(5) Jack was late for the meeting last week.

Task 3 Translate the following sentences into Chinese and analyze the underlined structure.

(1) It was at ten o'clock in the morning that he got up yesterday.

(2) It is not until you have lost your health that you know its value.

(3) It was his action but not his words that moved us deeply.

(4) It was in Beijing that I came across your father last week.

(5) It is what you do rather than what you say that really matters.

IV CULTURE APPRECIATION MATERIAL

(1) 大言炎炎，小言詹詹。

Great speech is rich and powerful; small speech is merely so much talk.

(2) 言者无罪，闻者作戒。言者闻者，莫不两尽其心焉。

Those who speak their minds are not punished while those who listen should take warning. Both speakers and listeners only want to get things done in a satisfactory way.*

(3) 君子以言有物而行有恒。

A man of virtue should talk substance and act with perseverance.*

(4) 信言不美，美言不信。

Trustworthy words may not be fine-sounding; fine-sounding words may not be trustworthy.*

(5) 二人同心，其利断金。同心之言，其臭如兰。

When two men are one in heart,
Not iron bolts keep them apart;
The words they in their union use,
Fragrances like orchid plants diffuse.

* 选自《中华思想文化术语》