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1 P1	I'm Lovin' It	Love What You Do	Job Satisfaction	Love Your Job	Working for Love and Money
2 P13	The Buck Stops Here	Responsibilities to Take for Getting Promoted	Responsibility at Life and Work	Be Responsible for Your Job	Heed Wake-up Calls
3 P27	Honesty Is the Best Policy	The Benefits of Honesty in the Workplace	Honesty in Society	Be Honest in Your Job	Workplace Honesty: It's the Only Policy
4 P41	Do the Best Job You Possibly Can	Working Smart and Working Hard	Devotion to Work	Be Diligent and Devoted	Carly Fiorina: From Secretary to CEO
5 P53	Work Together and Win Together	Teamwork at Work	Power of Cooperation	Cooperate with Your Colleagues	A Case Study of Teamwork at the Starbucks Corporation
6 P65	Remember That Time Is Money	Time Management Matrix	Time Management Problems	Manage Your Time Wisely	Time Management Parable
7 P77	Do the Right Things Right	Efficiency and Effectiveness at Work	Inefficiency and Ineffectiveness on Campus	Work Efficiently and Effectively	Efficiency at the Expense of Effectiveness
8 P91	Stay Hungry, Stay Foolish	Never Stop Learning	On-the-job Training	Be Innovative and Keep Learning	Spark Creativity in the Workplace
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